

Date : 4th June 2025

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TO WHOM IT MAY CONCERN

YBhg. Dato'/Datuk/Datin/Tuan/Puan,

**FINAL EXAMINATION FOR DISTANCE EDUCATION PROGRAMMERS,
UNIVERSITI SAINS MALAYSIA
ACADEMIC SESSION 2024/2025**

Referring to the matter above, please be informed that the Final Examination for Distance Education Programmes offered by the School of Distance Education, Universiti Sains Malaysia (USM) will be held from **8th July 2025 (Tuesday) to 25th July 2025 (Friday)** in person.

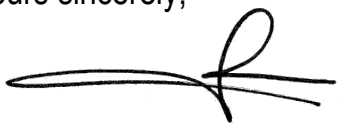
2. For your information, students who fail to attend their final examination without any valid reason will be given an F* grade, which will indirectly affect the student's academic performance.

3. Hence, it is hoped that this explanation will assist you in considering the approval or grant of unrecorded leave for you staff who are pursuing distance learning studies at USM.

Your kind consideration approval is greatly appreciated.

Thank you.

Yours sincerely,



(ASSOCIATE PROFESSOR DR. ZULNAIDI YAACOB)
Dean